

SCOUTSCYMRU GRANTS FUND APPLICATION GUIDELINES



1. Introduction

The ScoutsCymru Board of Trustees have created the ScoutsCymru Grants Fund to help support and develop Scouting in Wales. The Grants Fund is open with effect from 1 April 2018.

The fund is overseen by the Finances and Resources Committee ("F&R Committee"), a sub-committee of the Board of Trustees, who meet three times a year to consider applications. This sub-committee is accountable to the Board of Trustees. The Board of Trustees will formally review the Grants Fund after 3 years to evaluate its appropriateness.

The ScoutsCymru Grants Fund "year" runs 1 April to 31 March the following year.

The ScoutsCymru Grants Fund is comprised of the following "sub-funds" detailed below.:

(Note: Where "Group" is used below, this can be read as "Group, District or Area")

1. New Section Fund

This fund will help support the initial start up costs when a new Group is formed, or a Group opens a new section. A one-off grant of £200 per new section may be applied for. For example, if an entirely new Group is being launched consisting of Beavers, Cubs and Scouts, they may apply for 3 x £200.

For avoidance of doubt, applications for this fund can be received from any Group with a new section. There does not necessarily have to be Scouting Support Officer ("SSO") involvement.

The criteria/rules for this fund are as follows:

- The section being opened must be entirely "new" or must have been "closed/missing" for at least 6 months if a section is being "reopened".
- For applications without SSO involvement then the relevant Commissioner (e.g. District Commissioner or Area Commissioner) must authorise and support the application, confirming the history of the Group.
- A grant under this fund can be applied for either before the new section launches (with launch date indicated on application) or up to 6 months after the new section launches.
- For a new section yet to be launched, a report should be sent to the F&R Committee detailing the progress made by the section 6 months after launch.
- For a new section that has already launched, a report should be sent to the F&R Committee detailing the progress made by the section 6 months after the grant is made.
- Clawback from Group funds is possible if the new section either fails to launch or closes within 6 months.

- No match-funding is required to access this fund.
- This fund is not Group finance means-tested.
- Funds will only be paid to a Group bank account.

For the New Section Fund Application Form, please follow the link on the website or contact ScoutsCymru HQ

2. Inclusive Scouting Fund

This fund aims to support when a Group wants to run a project designed to improve "Inclusive Scouting". The maximum grant available to support a project is £250 and a Group may only be awarded a maximum of one grant from this fund per year.

Examples of projects that could qualify under this fund could be:

- Running a local programme to recruit more young people with a protected characteristic; or
- Helping with translation services, to translate Group literature into Welsh for example.

The criteria/rules for this fund are as follows:

- The application form will ask the Group to outline the project they wish to undertake, including details of the project timeline, how it benefits Inclusive Scouting, and a breakdown of how the grant monies will be spent.
- The Group must also provide targets/goals to measure if the project is successful. E.g. recruit at least 5 new members who stay with the Group for at least 6 months after the project ends.
- The relevant Commissioner (e.g. District Commissioner or Area Commissioner) must authorise and support the application.
- The F&R Committee will consider support based on the merit of each application and the future benefits for Inclusive Scouting.
- Once the project has concluded a report from the Group, with any applicable comments from the relevant Commissioner, must be sent to F&R committee detailing results within 3 months of the project end date.
- Confirmation of match-funding, either by Group, District or Area, will normally be required.
- This fund is not Group finance means-tested.

For the Inclusive Scouting Fund Application Form, please follow the link on the website or contact ScoutsCymru HQ

3. Capital & Equipment Fund

This fund aims to support when a Group needs to fund a significant capital or equipment project or purchase. There is no specified maximum grant limit from

this fund. A Group may only be awarded a maximum of one grant from this fund per year.

Examples of projects that could qualify under this fund could be:

- A Group needs financial assistance to refit a kitchen in its Scout Hut to ensure it is fit for purpose; or
- A Group needs financial assistance to purchase 4 tents to enable them to take their young people camping.

The criteria/rules for this fund are as follows:

- The application form will ask the Group to outline the capital project or equipment they wish to purchase, project timeline, and breakdown of how the total monies and grant monies will be spent.
- The Group must also explain why the project is needed, or how the project will benefit Scouting.
- The relevant Commissioner (e.g. District Commissioner or Area Commissioner) must authorise and support the application.
- The F&R Committee will consider support based on the merit of each application and the benefits it will bring to Scouting. The quantum of the grant to be made will be decided per project.
- Once the project has concluded a report from the Group, with any applicable comments from the relevant Commissioner, must be sent to F&R committee detailing results within 3 months of the project ending or purchase being made.
- Confirmation of match-funding, either by Group, District or Area, will normally be required.
- This fund will be means-tested so Group finances must be provided as part of the application.
- In cases where it is considered the Group already holds sufficient funds to pay for the project or purchase then the application will likely be declined. District/Area support would also normally be expected in the first instance.

For the Capital & Equipment Fund Application Form, please follow the link on the website or contact ScoutsCymru HQ

4. Adult Support Fund

The aim of this fund is to help with the recruitment, induction, training and retention of adult volunteers. The maximum grant available to support a project is £250 and a Group may only be awarded a maximum of one grant from this fund per year.

Examples of projects that could qualify under this fund could be:

- A Group wishes for financial assistance to produce their own “tailored” literature to give to new adult volunteers to go alongside that issued by HQ; or

- A Group wants financial assistance to assist with costs of running an induction night for adult volunteers.

The criteria/rules for this fund are as follows:

- The application form will ask the Group to outline the project they wish to undertake, project timeline, how it benefits the recruitment, induction and retention of adult volunteers, and breakdown how the grant monies will be spent
- Group must also provide targets/goals to measure the project by. E.g. at least 5 new leaders recruited through the project who stay with the Group for at least 6 months.
- The relevant Commissioner (e.g. District Commissioner or Area Commissioner) must authorise and support the application.
- The F&R Committee will consider support based on the merit of each application and the future benefits to Scouting.
- Once the project has concluded a report from the Group, with any applicable comments from the relevant Commissioner, must be sent to F&R committee detailing results within 3 months of the project ending.
- Confirmation of match-funding, either by Group, District or Area, will normally be required.
- This fund is not Group finance means-tested.

For the Adult Support Fund Application Form, please follow the link on the website or contact ScoutsCymru HQ

5. Resilience Fund

We are aware that some groups are in the fortunate position that they are able to keep collecting subs/membership fees from their members during this time to help cover their ongoing costs, but we're equally aware that unfortunately some groups are not in the position to do this. The ScoutsCymru Resilience Grant fund has therefore been set up to support our most vulnerable groups to be in a position to restart face-to-face scouting after the Covid-19 crisis by contributing overhead costs.

There is no specified maximum grant limit from this fund, however groups should be aware that due to demand they may not receive the entire amount applied for.

A group may only be awarded a maximum of one grant from this fund per term.

Example of overheads that we can cover are;

- Rent
- Utility bills
- Building maintenance e.g. boiler repair
- Buildings/Contents insurance

The criteria/rules for this fund are as follows;

- Groups applying must be at an imminent risk of running out of funds before face-to-face Scouting can restart
- Groups must provide copies of their most recent accounts, or in absence of their most recent accounts the last three bank statements.
- Groups applying must first have asked their District/Area for support
- The Finance and Resource Committee will consider support based on the vulnerability of the group.
- Groups should only apply for overhead costs to cover a term at a time, and reapply if it is still needed the following term.
-

For the Resilience Fund Application Form, please follow the link on the website or contact ScoutsCymru HQ

5. Small Grants Fund

The Small Grants Fund is designed to provide young people with the experience of completing a grant application and presenting their proposal.

Each Regional Commissioner in Wales will be allocated a share of this fund and will organise and run a grants process and event in their own region.

Once a year a presentation day will occur in each region where, if their initial application is successful, the young people will have the chance to attend and present their proposals to their peers.

Regional Commissioners will provide information separately about how this fund will operate in each region.

Applications should be completed using the online form if possible. Hard copies are available from ScoutsCymru HQ, these should be returned by post.