

Role Description

- Role Purpose:** Work with the Deputy Commissioner People- Adult Training to lead a team of volunteers to deliver and validate Manager and Supporter Training across Wales.
To manage a team of Trainers and Training Advisers to deliver a high quality training experience. Ensure that quality monitoring is undertaken.
To promote and be a positive advocate of Manager and Supporter Training.
- Appointed by:** Deputy Commissioner People – Adult Training for Wales
- Responsible to:** Deputy Commissioner People – Adult Training for Wales
- Responsible for:** Development and oversight of all Manager and Supporter training in Wales
- Main contacts:**
- Deputy Commissioner People – Adult Training
 - People Team
 - ScoutsCymru Head of Strategy and Head of Operations and other members of the Senior Management Team
 - Regional Commissioners in Wales
 - Area Commissioner in Wales
 - ATMs
 - RTMs
 - Country Trainers – Managers and Supporters
 - Country Training Advisers – Managers and Supporters
 - District training team
- Key tasks:**
- In coordination with the objectives of ScoutsCymru and The Scout Association, ensure that the volunteer training offered is clear and delivered to an agreed plan. To ensure an excellence in volunteer training.
 - Ensure delivery of skills courses for Managers and Supporters Skills Courses
 - Ensure validation of Manager and Supporter training
 - Contribute as a member of People Team
 - Liaise with District/ Area/ Regional Commissioners and Training Managers on the provision of training
 - Meet with the relevant staff support on a regular basis to review Training matters
 - Oversee the SASU members for Managers and Supporters, meeting with them on a regular basis
 - Feedback to any issues concerning the resources, including the Trainer and Facilitator notes, quality monitoring guidance and participant handbooks.
 - Participate in quality monitoring and engage in the peer assessment of trainers for Leadership and Management training within a two-year cyclical timeframe.
 - Continue to support the promotion of the Manager and Supporter training.
 - Adapt the resources as necessary to suit local and individual needs.

- Encouraging learners to complete their Independent Learning, prior to attending.

Appointment Requirements

The role of SASU manager is not a Wood Badge role. However, candidates must have completed modules 1- Essential Information, 28- Presenting and 29- Facilitating. They must have attended Leadership and Management Train the Trainer and have experience in both training and management.

Time commitment:

On average, 2 days a month.

Hold a minimum of termly meetings with team.

Take part in termly meetings with Deputy Commissioner Wales People – Adult Training

Terms of appointment:

The appointment is for an initial term of 3 to 5 years (subject to annual review with the Deputy Commissioner Wales – Adult Training), with the potential for re-appointment for a further period.

This is a voluntary leadership role and is unremunerated, however, reasonable expenses in line with the Association's Expenses Policy will be paid.

The applicant must become a member of The Scout Association including successful conclusion of our vetting process and making the Promise.

Person Specification

Any member of the Scout Association currently aged over 18 is eligible to apply for this role. During the selection process you will be asked to demonstrate that:

You are able to:

- Ability to work collaboratively with other adults
- Understanding of the learning process
- Understanding of different learning styles and how to meet learners' individual needs
- Understanding of the challenges of managing volunteers
- Experience as a trainer in The Scout Association or externally
- Experience as a manager in The Scout Association or externally
- Understanding of the local situation

You have the following

- Excellent and innovative presentation skills
- Excellent facilitation skills
- Able to provide and receive feedback
- Able to adapt materials and methods to suit individual learners needs
- Motivate participants to apply their learning in their Scouting role
- Manage and monitor own tasks and time

You have the following characteristics

- Flexible approach
- Self-motivated
- Able to work as part of a team and promote good teamwork
- Enthusiastic about learning
- Good communication skills
- Resourceful and energetic
- Acceptance of the Fundamentals of the Scout Movement
- Commitment to the principles of The Scout Association's Adult Training Scheme

Specific deliverable and timescales

Working with the Deputy Commissioner People – Adult Training develop a team of people to support the following

1. Work with the National Training Team to review and improve training offer for Manager and Supporter training, to improve and streamline the delivery and validation of training of adult volunteers.
2. Lead on a centre of excellence for training, providing expert guidance across Wales to Regional ATMS, Area and District training teams and providing clear and accessible training and validation for volunteers from a central team of volunteers.
3. Oversee the SASU teams and delivery of Manager and Supporter training
4. Provide detailed updates on training data – ensuring that line managers and the ScoutsCymru team are aware of any challenges and successes.