

Cornel Scout Centre Fach / Annex Departure Checklist



Have you remembered to:

- Put away all the cutlery, crockery and pans in a clean condition?
- Clean the cooker, fridge, microwave, toaster, work surfaces and sinks?
- Clean all the tables?
- Clean both toilets and showers?
- Empty all the bins and the Sani-bins?
- Put all clean, sorted recyclables in black bags into the bins in the car park?
- Put all other waste in black bags into the bin in the car park?
- Remove all your notices from the notice board?
- Ensure that all your personal belongings have been removed?
- Turn down the heating thermostat to minimum?
- Ensure that all the windows are closed – including the roof windows?
- Ensure that the security grills are closed and locked?
- Close the blinds?
- Brush and mop the floors and empty the mop buckets?
- Ensure that all the lights are turned off?
- Ensure that you've left Cornel just as you'd expect to find it?



Then please lock BOTH DOWNSTAIRS and UPSTAIRS doors
AND

Put the keys in key-safe A
AND

Please close all the gates as you leave

Thank you for helping to keep Cornel special and have a safe journey home